



Who Are We?

Fiona Nazha's Professional Business Services were launched in 2014 to bridge a gap in the UAE business market - a lack of top quality document branding / template creation, sales operations, administrative & secretarial support, training expertise, project & change management and process analysis & improvement on a remote, cost-effective and flexible pay-as-you-go basis.



Sample Services

Below are some of the services that we can offer your business. Click on the hyperlink to find out more:

- [Brand & Document Management](#)
- [Administrative & Secretarial Support](#)
- [Sales Operations](#)
- [Training & Workshops](#)
- [Project & Change Management](#)
- [Process Analysis & Improvement](#)

Our business support services are not limited to these - please contact Fiona to discuss your needs.

Contact Us

Give us a call or drop us a line for a free consultation - it costs nothing but your time!

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Why Use Us?

Perhaps you are a SME who is not ready to employ permanent support staff but still has business support needs that you would like fulfilled to a high standard, in a short space of time?

Maybe you don't have enough on-going requirements that would justify recruiting someone on a full-time basis but need things to get done now, rather than waiting?

Or could it be that your existing support staff either do not have the time (heavy workloads) or maybe don't have the right skills / competences to deliver your requirements, so outsourcing certain elements would make more sense?

Whatever your reasons, we guarantee that your needs will be met to agreed deadlines, exactly as required, leaving you satisfied with the end result. Remember that time is money, and we will save you both - stop wasting your valuable time and resources... partner with an expert who can quickly make a difference.

Find Out More

These links provide additional information around the services we provide as well as our flexible pricing structure. They also allow you to view references / testimonials and examples of business support delivered in the past, for your peace of mind:

www.fionanazha.com

[Company Profile](#)

[Linked In Profile](#)